Accord rep

Outlook email signature add-on:

**LBG Rep:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Proud to be an Accord rep**  Contact me for advice, support or to join the union. | Accord-Logo | | 0118 934 1808  [info@accordhq.org](mailto:info@accordhq.org)  [www.accord-myunion.org](https://accord-myunion.org/) |
| [**News**](https://accord-myunion.org/blog/)[**Benefits**](https://accord-myunion.org/membership-information/membership-benefits)[**Join**](https://accord-myunion.org/join-us/) | | | |
| Viva-Engage-Logo | | [LBG Viva Engage: Accord Union](https://web.yammer.com/main/groups/eyJfdHlwZSI6Ikdyb3VwIiwiaWQiOiIzMDA4OTI0MDU3NyJ9/all) | |

**TSB Rep:**

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| --- | --- | --- | --- |
| **Proud to be an Accord rep**  Contact me for advice, support or to join the union. | Accord-Logo | | 0118 934 1808  [info@accordhq.org](mailto:info@accordhq.org)  [www.accord-myunion.org](https://accord-myunion.org/) |
| [**News**](https://accord-myunion.org/blog/)[**Benefits**](https://accord-myunion.org/membership-information/membership-benefits)[**Join**](https://accord-myunion.org/join-us/) | | | |
| Viva-Engage-Logo | | [TSB Viva Engage: Accord in TSB](https://web.yammer.com/main/org/tsb.co.uk/feed) | |

How to add it to your current email signature:

1. Select all the elements in the signature above and click copy
2. Open Outlook and select ‘New Email’
3. Go to ‘Signature’ and select ‘Signatures’
4. Choose the signature you’d like to update
5. Put the cursor at the bottom of your current signature, right click and select ‘Keep Source Formatting’ in the paste options
6. Click ‘OK’ to save